

CONFIDENTIAL

November 30, 1959

*File in  
MP- Division  
files, pls.*

TO : All INR Office Directors and Division Chiefs

FROM : INR - Hugh S. Cumming, Jr. *L*

SUBJECT : The "Annual Intelligence Evaluation of Foreign Service Reporting in 1959".

*Completed  
12-22-59*

*Huf*

Each year at this time INR undertakes the preparation of its "Annual Intelligence Evaluation of Foreign Service Reporting", the aim of which is to assess the degree to which field reporting is providing the Department with the necessary intelligence support and to indicate improvements that would make reports more responsive to the needs of the intelligence community. The 1959 version of the Evaluation will be the seventh consecutive edition of our worldwide survey, which is designed not only to provide intelligence guidance and direction to reporting officers abroad but also to furnish policy-making officials in the Department with certain information essential for budgetary and staffing purposes.

As you are well aware, the preparation of this document is a major undertaking, which will require a considerable effort on the part of almost all components of the Bureau. That this effort will not be expended in vain, however, is clear from the many testimonials as to the utility of the Evaluation which we have received in previous years. Certain changes in scope and treatment planned for this year will, we hope, make of it an even more valuable and useful survey than in the past; but if the Evaluation is to prove of maximum usefulness, it must be completed and distributed as soon as possible after the end of the period which it covers, so that adherence to our planned time schedule is an integral part of the task.

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I know that all of us have many other important and urgent projects pending, but I also know that I can count on each of you to make whatever extra effort may be necessary in order to permit the completion and submission of your contributions to the Annual Intelligence Evaluation by December 30, 1959.

Detailed instructions for the preparation of the individual evaluatory statements, together with a listing of the statements to be prepared by each division, will be circulated by IRC within the next few days.

State Dept. review completed

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